

DEPARTMENT OF AGING

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PROGRAM MEMO

TO: AREA AGENCIES ON AGING DIRECTORS	NO.: PM 04-21 (P)
SUBJECT: SFY 2004-05 Health Insurance Counseling and Advocacy Program (HICAP) Planning Estimate Amendment #1	DATE ISSUED: November 23, 2004
REVISED	EXPIRES: Until Superseded
REFERENCES: Older Californians Act, Welfare and Institutions Code 9100, et. seq.	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: <u>HICAP</u>	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Transmit Revised HICAP Planning Estimates</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your AAA-Based Team Fiscal Specialist	

This Program Memo transmits your revised Health Insurance Counseling and Advocacy Program (HICAP) Planning Estimates for SFY 2004-05. This revision provides additional supplemental funds made available for the Medicare Prescription Drug, Improvement, and Modernization Act of 2003 (MMA) and from the carryover of unexpended State Health Insurance Program (SHIP) federal funds from the prior year.

Supplemental Federal MMA Funds

The Department previously allocated MMA funds received from the Center for Medicare & Medicaid Services (CMS). An additional grant has been received and is being allocated in this revision. These funds are one-time-only in nature and are not intended as an increase to the ongoing base SHIP allocation. As with the previous SHIP supplemental funds, the method of distribution is to divide the funds in half, with one-half allocated by a flat rate amount (equal proportion to each HICAP), and the other half by the latest Medicare beneficiary enrollment data for California counties.



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Supplemental federal funds may be used for activities that include, but are not limited to:

- Increasing recruitment, training, and supervision of volunteer counselors to ensure the information they provide to Medicare beneficiaries continues to be accurate and timely.
- Expanding the number of counseling locations in areas near low-income and hard-to-reach beneficiaries.
- Increasing access to web-based information and tools, including standard Center for Medicare and Medicaid Services (CMS) training and comparison tools.
- Improving local site telephone service capacity.
- Improving other activities that support implementation of the MMA, such as improving information technologies.

HICAP providers should keep a general record of what goods and/or services were purchased with the additional funds. CDA may ask AAAs to forward this information in the closeout process at the end of the year.

One-Time-Only

The Department has reallocated the unexpended SHIP federal funds to your agency based on the SFY 2003-04 closeout.

Budget Due Date

A revised HICAP Budget (CDA 229), which incorporates the attached HICAP Planning Estimate amendment, is due to your Fiscal Team Specialist **as soon as possible, but no later than 30 days from the date of this PM**. Budgets must be submitted electronically to the Fiscal Team using the CBSP fiscal mailboxes.

Original Signed By Lora Connolly

Lora Connolly
Acting Director

Attachment